

## Enroll in Accounting Today

Several TUSD high schools offer Accounting programs.

Talk with your counselor and CTE teacher to determine what high school courses you need to take. You may earn Pima Community College credits for these courses as well.



Contact your  
counselor  
today!



CAREER AND  
TECHNICAL EDUCATION

TUCSON UNIFIED  
SCHOOL DISTRICT

# Accounting



Telephone:  
(520) 225-4652

Find more information about  
Accounting programs at:

<http://pima.edu>  
<http://uofa.edu>  
<http://asu.edu>  
<http://nau.edu>

Lee Instructional Resource Center  
2025 E. Winsett  
Tucson, Arizona 85719

Phone: (520) 225-4652  
Fax: (520) 225-4873

CAREER AND  
TECHNICAL EDUCATION

# TUSD'S Accounting Program

Accounting is designed to teach students to keep basic financial records for several types of businesses as well as make personal money management decisions. Application problems include analyzing business transactions, recording transactions in journals, transferring to ledgers, and preparing worksheets and financial statements. Experience in using the computer is included. Academic and workplace skills necessary for a successful



*Accounting allows students to apply math skills they have learned.*

career in finance and/or business ownership are addressed. Students can take a second year of accounting where they will work independently on advanced theory and application.

*Tucson Unified School District does not discriminate on the basis of race, color, national origin, sex, sexual orientation, age, religion, or disability in admission or access to, or treatment or employment in, its education programs or activities.*

# Accounting's Student Organization

Future Business Leaders of America (FBLA) is a dynamic organization of young people preparing for success as leaders in business, government and the community. The mission of the organization is to bring business and education together in a positive working relationship through innovative leadership development programs. FBLA chapters meet at their local schools to prepare for competition and build team unity. A chapter's program of work may include:

- Professional activities such as having local business people as speakers, visiting local businesses and attending conferences.
- Service activities at the state level include the Leukemia Type-a-thon, Ronald McDonald House (pop tabs), and Adopt-a-Highway. Arizona supports the March of Dimes, Tourette Syndrome and the Literacy Project at the national level.
- Civic activities include working local Chambers of Commerce, local governments and promoting good citizenship.
- Fundraising includes a variety of activities to finance chapter projects and conference trips.

Membership in FBLA is open to all high school students enrolled in business education classes. Visit the FBLA website at [www.fbla-pbl.org](http://www.fbla-pbl.org) for more information.

# Career Opportunities in Accounting

Employment of accountants, auditors and related occupations is expected to grow for the next five to ten years. Many job opportunities are available depending on education and experience.

<b>Bank Officer</b>	<b>Loan Officer</b>
<b>Accountant</b>	<b>Purchasing Agent</b>
<b>Financial Analyst and Manager</b>	<b>Bookkeeper</b>
<b>Appraiser</b>	<b>Correspondence Clerk</b>
<b>Auditor</b>	<b>Brokerage Clerk</b>
<b>Actuary</b>	<b>Payroll and Timekeeping Clerk</b>
<b>Underwriter</b>	<b>Human Resources Clerk</b>
<b>FBI Special Agent</b>	<b>Bookkeeping Clerk</b>
<b>Securities Sales Representative</b>	<b>Auditing Clerk</b>
<b>Budget Officer</b>	<b>Accounting Clerk</b>
<b>Tax Collector</b>	<b>Billing Clerk</b>
<b>Revenue Agent</b>	<b>General Office Worker</b>

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Source: *Occupational Outlook Handbook*, ONET, <http://www.bls.gov/oco/home.htm>, Bureau of Labor Statistics, U.S. Department of Labor.